

ITC GRAND CHOLA - A Luxury Collection Hotel, Chennai
NASSCOM HR SUMMIT - 2017

To	Rooms Reservations Department ITC Grand Chola , Chennai #63, Mount Road , Guindy , Chennai 600032, India	From :	Guest Name
E-mail:	conferences.itcgrandchola@itchohels.in	Company:	Company Name
Fax :	+91 44 2220 0220	Fax :	
Tel :	+91 44 2220 0000	Tel :	
		E-mail:	

Guest's Information

Mr/Ms	_____	_____
	Last Name	First Name
Company Name	_____	
Title	_____	
Email address	_____	

Reservation Requirements : Rates Valid between 19th July 2017 to 22nd July 2017

Room Type	Executive Club	Single - INR 8,100	<input type="checkbox"/>	Double - INR 8,700	<input type="checkbox"/>
Room Type	Towers	Single - INR 10,100	<input type="checkbox"/>	Double - INR 10,700	<input type="checkbox"/>

The above room rates are valid between Rates Valid between 19th July 2017 to 22nd July 2017
 For dates prior & post the best available rate of the day will be offered .The rates are non commissionable and include:

1. Room Charges per night
2. Buffet Breakfast at Venue Specified by the Hotel

Note : Wifi would be charged at INR 299 + Taxes per day & is exclusive of room rate offered.

All rates quoted are Exclusive of

- Luxury Tax : 12.50 % of the Published Tariff
- Service Tax : 9.0 % on the Offered Rate
- VAT : 14.5% on the Breakfast Component

Arrival	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Date	Flight Number	Estimate time	Pick up Required
Departure	<input type="text"/>	<input type="text"/>	<input type="text"/>	<input type="text"/>
	Date	Flight Number	Estimate time	Drop Required

Airport Transfer Rates : If Required - Yes / No

	Pick up Rates	Drop Rates
Honda City	INR 1660 AI	INR 1365 AI
Innova	INR 2035 AI	INR 1875 AI

Note: The above rates are inclusive of taxes and subject to change.

*** Check-in time in 2.00 P.M. and check out time is 12 noon. Early check-in and late check out will be charged as per hotel policy:**

Room Preference *

Preferred Room	<input type="checkbox"/> Smoking	<input type="checkbox"/> Non Smoking	<input type="checkbox"/> No Preference
Preferred Bed	<input type="checkbox"/> King	<input type="checkbox"/> Twin	<input type="checkbox"/> No Preference
Special Dietary	_____		

* The above is subject to availability

Credit Card Guarantee

Card Company	<input type="checkbox"/> VISA	<input type="checkbox"/> MASTER CARD	<input type="checkbox"/> AMEX	<input type="checkbox"/> OTHERS
Credit Card Number	_____			Expiry: _____
Card Holders Name	_____			

An early departure fee of one room night for the respective room category shall be charged, should the guest check out prior to the reserved check out date. Guests are requested to intimate any change to the hotel on or before 10th July 2017

Reservation Guarantee

- All reservation request shall be submitted to the Hotel on or before 10th July 2017
- Confirmation of Reservations received post 10th July 2017 will be subject to availability of rooms.

The numbers of rooms blocked for the event are limited and will be offered on first come first serve.

Cancellation Policy

Any cancellation in the dates of stay received post 10th July 2017, will be liable for cancellation fee equivalent to the length of the stay and will be charged on the individual's credit card.