

Cyberabad Convention Centre Private Limited

Novotel & HICC Complex, (Near Hitec City)

P.O. Bag 1101, Cyberabad Post Office

Hyderabad - 500 081, India

Hicc :Tel : +91-40-6613 4422, Fax : +91-40-6613 4322

Novotel :Tel : +91-40-6682 4422, Fax : +91-40-6684 4422

www.novotelhyderabad.com, www.hicc.com

NOVOTEL HYDERABAD CONVENTION CENTRE ROOM RESERVATION FORM

DETAILS (TO BE FILLED BY DELEGATES)		
GUEST NAME		
CHECK IN DATE		
CHECK OUT DATE		
ROOM CATEGORY		
CREDIT CARD NO		
EXPIRY DATE-		
PICK UP- (IF REQUIRED)-	YES	NO
IF YES- FLIGHT DETAILS		
DROP- (IF REQUIRED)-	YES	NO
IF YES- FLIGHT DETAILS		

IMPORTANT INFORMATION-

- THE SPECIAL RATES FOR NGDC 2016 DELEGATES ARE AS FOLLOWS;

ROOM CATEGORY	SINGLE OCCUPANCY	DOUBLE OCCUPANCY
SUPERIOR ROOMS	7250 All Inclusive	8250 All Inclusive

- INCLUSIONS

FOR SUPERIOR ROOM

- INCLUSIVE OF COMPLIMENTARY BUFFET BREAKFAST AT THE COFFEE SHOP- THE SQUARE
- WIFI-512 KBPS
- Currently applicable taxes

TERMS AND CONDITIONS

- THE ABOVE RATES ARE ON PER ROOM PER NIGHT BASIS
- CANCELLATION POLICY- THE ROOMS ARE TO BE BOOKED ON NON CANCELLABLE BASIS
- GOVERNMENT AUTHORIZED ID PROOF IS MANDATORY FOR INDIAN NATIONALS AND VALID PASSPORT AND VISA IS MANDATORY FOR FOREIGNER NATIONALS TO CARRY FOR CHECK-IN .
- THE CHECK IN TIME IS 1400HRS AND THE CHECK OUT TIME IS 1200HRS, EARLY CHECK-IN AND LATE CHECK-OUT IS SUBJECT TO AVAILABILITY.
- ROOMS TO BE BOOKED BY PROVIDING CREDIT CARD DETAILS OR RTGS TRANSFER. BANK DETAILS AVAILABLE ON REQUEST.
- KINDLY SEND THE ABOVE FILLED SHEET OR IN CASE OF ANY QUERY YOU CAN CONTACT ANY OF THE BELOW;

	NAME	CONTACT	EMAIL
1	RESERVATION MANAGER	+9140 66824422	H6182-re@accor.com
2	ASHISH RAY	+919966024009	ashishr@hicc.com
3	Dhanalakshmi	+919642326168	dhanalakshmi@hicc.com